

**WATERFORD PUBLIC SCHOOLS**  
**Waterford, Connecticut**

**AUTHORIZATION FOR THE ADMINISTRATION OF  
MEDICINES BY SCHOOL PERSONNEL**

Connecticut State Law and Regulations require a physician's or dentist's written order and parent or guardian's authorization for a nurse to administer medications or in her absence, the principal or teacher to administer medications. Medications must be in pharmacy prepared containers and labeled with name of student, name of drug, strength, dosage, frequency, authorized prescriber's name and date of original prescription.

**Authorized Prescriber's Order**

Name of Child \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Date of Birth \_\_\_\_\_

Condition for which drug is being administered during school hours \_\_\_\_\_

Drug: name, dose and method of administration \_\_\_\_\_

Time of Administration \_\_\_\_\_ Medication shall be administered from (date) \_\_\_\_\_ to (date) \_\_\_\_\_

Relevant side effect to be observed, if any \_\_\_\_\_

If there are side effects, plan for management \_\_\_\_\_

Is this a controlled drug? \_\_\_\_\_ If yes, DEA number \_\_\_\_\_

Authorized Prescriber's Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Authorized Prescriber's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Authorization by Parent/Guardian for the administration of the above medication by school personnel**

Date \_\_\_\_\_

I hereby request that the above medication, ordered by the physician/dentist for my child, \_\_\_\_\_ be administered by school personnel. I understand that I must supply the school with the prescribed medication in the original container dispensed and properly labeled by a physician or pharmacist and will provide no more than a 45 school day supply of said medication. I understand this medication will be destroyed if it is not picked up within one week following termination of the order or one week beyond the close of school. By signing below, I am also authorizing the exchange of information between the prescriber and the school nurse necessary to ensure the safe administration of said medication.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Relationship to Child \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Nurse/Principal/Teacher \_\_\_\_\_ Date \_\_\_\_\_